# Annual Staff Professional Development Plan

Employee’s Name: Center’s Licensing Dates: -

Current Delaware First Qualification:

Annual goal(s) for professional development (areas of suggested growth, skills, and or knowledge):

**Delaware Stars programs should link annual goals for professional development with self-assessment using the Delaware Competencies for Early Childhood Professionals and Environment Rating Scale classroom scores if applicable.**

**Annual hours needed (circle one)**:

Center/SA: 18 (F/T): works 25 or more hours per week or 9 (P/T): works less than 25 hours per week

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| **Training Course Title** | **Topic Area** | **Date(s)** **Offered** | **Hours** | **Date Completed** |
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# \* Attach each training certificate to this plan.

CPR expiration: First aid expiration: ­­­­­­­­­­­­­­­­­­­­­­­­­

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Employee’s Signature Date Administrator’s Signature Date